

FINANCIAL STATEMENTS
For
SOUTH-EAST OTTAWA COMMUNITY SERVICES
For year ended
MARCH 31, 2018

INDEPENDENT AUDITOR'S REPORT

To the members of

SOUTH-EAST OTTAWA COMMUNITY SERVICES

We have audited the accompanying financial statements of South-East Ottawa Community Services, which comprise the statement of financial position as at March 31, 2018 and the statement of operations, fund balances and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

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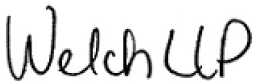
We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many charities organizations, South-East Ottawa Community Services derives revenue from donations and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to amounts recorded in the records of South-East Ottawa Community Services. Therefore, we are not able to determine whether any adjustment might be necessary to fundraising revenues, net revenue and cash flows from operations for the years ended March 31, 2018 and 2017, current assets as at March 31, 2018 and 2017 and net assets as at April 1, 2017 and 2016 and March 31, 2018 and 2017. Our audit opinion on the financial statements for the year ended March 31, 2017 was modified accordingly because of the possible effects of this limitation in scope.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of South-East Ottawa Community Services as at March 31, 2018 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.



Chartered Professional Accountants
Licensed Public Accountants

Ottawa, Ontario
June 28, 2018.

SOUTH-EAST OTTAWA COMMUNITY SERVICES

(Incorporated under the laws of Ontario)

STATEMENT OF FINANCIAL POSITION

MARCH 31, 2018

	<u>Operating Fund</u>	<u>Capital Asset Fund - Internally Restricted</u>	<u>Mar. 31, 2018</u>	<u>Mar. 31, 2017</u>
<u>ASSETS</u>				
CURRENT ASSETS				
Cash and cash equivalents	\$ 2,905,539	\$ -	\$ 2,905,539	\$ 3,362,930
Accounts receivable - note 4	169,706	-	169,706	178,160
Prepaid expenses	<u>573,277</u>	<u>-</u>	<u>573,277</u>	<u>645,479</u>
	<u>3,648,522</u>	<u>-</u>	<u>3,648,522</u>	<u>4,186,569</u>
CAPITAL ASSETS - note 5	<u>-</u>	<u>76,700</u>	<u>76,700</u>	<u>126,462</u>
	<u>\$ 3,648,522</u>	<u>\$ 76,700</u>	<u>\$ 3,725,222</u>	<u>\$ 4,313,031</u>
<u>LIABILITIES AND FUND BALANCES</u>				
CURRENT LIABILITIES				
Accounts payable and accrued liabilities	\$ 742,308	\$ -	\$ 742,308	\$ 575,424
Government remittances payable	80,650	-	80,650	90,915
Repayable to government - note 6	623,945	-	623,945	1,189,962
Deferred contributions - note 7	<u>971,036</u>	<u>-</u>	<u>971,036</u>	<u>1,101,040</u>
	<u>2,417,939</u>	<u>-</u>	<u>2,417,939</u>	<u>2,957,341</u>
DEFERRED CAPITAL GRANTS - note 5	<u>-</u>	<u>76,700</u>	<u>76,700</u>	<u>126,462</u>
	<u>2,417,939</u>	<u>76,700</u>	<u>2,494,639</u>	<u>3,083,803</u>
FUND BALANCES				
Appropriated - internally restricted	430,000	-	430,000	430,000
Operating - unrestricted	<u>800,583</u>	<u>-</u>	<u>800,583</u>	<u>799,228</u>
	<u>1,230,583</u>	<u>-</u>	<u>1,230,583</u>	<u>1,229,228</u>
	<u>\$ 3,648,522</u>	<u>\$ 76,700</u>	<u>\$ 3,725,222</u>	<u>\$ 4,313,031</u>

Approved:

.....President

.....Secretary-Treasurer

(See accompanying notes)

SOUTH-EAST OTTAWA COMMUNITY SERVICES

STATEMENT OF OPERATIONS

YEAR ENDED MARCH 31, 2018

	Operating <u>Fund</u>	Capital Asset Fund - Internally <u>Restricted</u>	Mar. 31, <u>2018</u>	Mar. 31, <u>2017</u>
Revenue				
Grants and contributions				
Government of Ontario - Ministry of Health and Long-Term Care, Community Health Branch	\$ 17,121,694	\$ -	\$ 17,121,694	\$ 16,398,076
Government of Ontario - Champlain Local Health Integration Network	7,396,644	-	7,396,644	7,187,899
Government of Ontario - Ministry of Education	440,798	-	440,798	587,731
Government of Ontario - other	-	-	-	11,572
Federal Government	157,560	-	157,560	104,694
Municipal Government	1,716,853	-	1,716,853	1,610,249
Other	237,237	-	237,237	263,584
Interest	59,977	-	59,977	37,985
Fundraising	84,240	-	84,240	92,438
Amortization of deferred grants	-	49,762	49,762	48,705
Miscellaneous	173,336	-	173,336	189,246
	<u>27,388,339</u>	<u>49,762</u>	<u>27,438,101</u>	<u>26,532,179</u>
Expenses				
Operational				
Salaries and benefits	5,712,420	-	5,712,420	5,554,618
Materials, supplies and services	2,349,680	-	2,349,680	2,316,828
Administrative				
Salaries and benefits	956,703	-	956,703	885,625
Materials, supplies and services	617,555	-	617,555	689,995
Occupancy	625,031	-	625,031	675,442
Midwifery program costs	16,541,083	-	16,541,083	15,045,467
Non-recurring	-	-	-	80,297
Amortization of capital assets	-	49,762	49,762	48,705
	<u>26,802,472</u>	<u>49,762</u>	<u>26,852,234</u>	<u>25,296,977</u>
Net revenue before items below	585,867	-	585,867	1,235,202
Transferred to deferred contributions	25,863	-	25,863	(59,805)
Amount repayable to government	<u>(610,375)</u>	<u>-</u>	<u>(610,375)</u>	<u>(1,175,337)</u>
Net revenue	<u>\$ 1,355</u>	<u>\$ -</u>	<u>\$ 1,355</u>	<u>\$ 60</u>

(See accompanying notes)

SOUTH-EAST OTTAWA COMMUNITY SERVICES

STATEMENT OF FUND BALANCES

YEAR ENDED MARCH 31, 2018

	<u>2018</u>	<u>2017</u>
APPROPRIATED - internally restricted		
Contingencies		
Balance, beginning and end of year	\$ <u>100,000</u>	\$ <u>100,000</u>
Special repairs and maintenance		
Balance, beginning and end of year	<u>100,000</u>	<u>100,000</u>
Innovative programs and services		
Balance, beginning and end of year	<u>85,000</u>	<u>85,000</u>
Supplementary funding for programs and services		
Balance, beginning and end of year	<u>115,000</u>	<u>115,000</u>
Staff and board insurance		
Balance, beginning and end of year	<u>30,000</u>	<u>30,000</u>
Total, end of year	\$ <u>430,000</u>	\$ <u>430,000</u>
 OPERATING - unrestricted		
Balance, beginning of year	\$ 799,228	\$ 799,168
Net revenue	<u>1,355</u>	<u>60</u>
Balance, end of year	\$ <u>800,583</u>	\$ <u>799,228</u>

(See accompanying notes)

SOUTH-EAST OTTAWA COMMUNITY SERVICES

STATEMENT OF CASH FLOWS

YEAR ENDED MARCH 31, 2018

	<u>2018</u>	<u>2017</u>
CASH PROVIDED (USED)		
Operations		
Net revenue	\$ 1,355	\$ 60
Add items not affecting cash:		
Amortization of capital assets	49,762	48,705
Amortization of deferred grants	<u>(49,762)</u>	<u>(48,705)</u>
	1,355	60
Changes in non-cash operating items:		
Accounts receivable	8,454	16,431
Prepaid expenses	72,202	(78,696)
Accounts payable and accrued liabilities	166,884	(131,172)
Government remittances payable	<u>(10,265)</u>	<u>16,198</u>
	<u>238,630</u>	<u>(177,179)</u>
Investing activities		
Purchase of capital assets	<u>-</u>	<u>(17,827)</u>
Financing activities		
Grants received for the purchase of capital assets	-	17,827
Government advances in excess of expenses - net	(566,017)	274,629
Deferred contributions	<u>(130,004)</u>	<u>(49,280)</u>
	<u>(696,021)</u>	<u>243,176</u>
INCREASE (DECREASE) IN CASH	(457,391)	48,170
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	<u>3,362,930</u>	<u>3,314,760</u>
CASH AND CASH EQUIVALENTS AT END OF YEAR	<u>\$ 2,905,539</u>	<u>\$ 3,362,930</u>
CASH AND CASH EQUIVALENTS IS COMPRISED OF THE FOLLOWING		
Cash	\$ 2,779,026	\$ 3,237,054
Term deposits	<u>126,513</u>	<u>125,876</u>
	<u>\$ 2,905,539</u>	<u>\$ 3,362,930</u>

(See accompanying notes)

SOUTH-EAST OTTAWA COMMUNITY SERVICES

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED MARCH 31, 2018

1. PURPOSE OF THE ORGANIZATION

The South-East Ottawa Community Services operates under the name South-East Ottawa Community Health Centre. The Centre works with community members to meet the challenge of change, to be sensitive to community needs when addressing social and health issues and to promote the holistic well-being of individuals by providing opportunities for people to empower themselves and reach their full potential as community members.

The Centre was incorporated by Letters Patent on March 8, 1985 under the laws of the Province of Ontario as a non-profit charitable organization without share capital.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and consist of the following significant accounting policies:

Fund accounting

The Operating Fund accounts for the Centre's program delivery and administrative activities. Costs of operating the Centre are financed primarily by the Province of Ontario through the Champlain Local Health Integration Network and the Ministry of Health and Long-Term Care.

The appropriated fund balance is comprised of the following funds:

Contingencies Fund - funds are available on a one-time basis, with Board approval, to address unforeseen expenditures.

Special Repairs and Maintenance Fund - funds are available on a one-time basis, with Board approval, to address maintenance and repair of owned capital assets including premises, equipment and furnishings, etc.

Innovative Programs and Services Fund - funds are available on a one-time basis, with Board approval, to "seed" new or innovative projects which otherwise have no funding stream identified or available but which would nevertheless strengthen the organization's services and/or resource. Funds may be accessed to "pilot" or otherwise demonstrate efficacy of an innovative approach to service delivery or resource development, preparatory to developing funding proposals to other potential sources.

Supplementary Funding for Programs and Services Fund - funds are available on a one-time basis, with Board approval, to enable immediate enhancement of a program or service or to sustain a program or service with the understanding that funds from other sources will be shortly forthcoming. These funds will "bridge" to sustainable funding from other sources.

Staff and Board Insurance Fund - funds are available on a one-time basis, with Board approval, to protect the staff and board members of South-East Ottawa Community Services for a period of three years after such time as the Centre ceases operations.

The Capital Asset Fund - reports the assets, liabilities, revenues and expenses related to the Centre's capital assets.

SOUTH-EAST OTTAWA COMMUNITY SERVICES

NOTES TO FINANCIAL STATEMENTS - Cont'd.

YEAR ENDED MARCH 31, 2018

2. SIGNIFICANT ACCOUNTING POLICIES - Cont'd.

Revenue recognition

The Centre follows the deferral method of accounting for grant revenues. Grants are recognized as revenue in the year in which the related expenses are incurred. Donations and memberships are recorded when received.

The Centre receives the majority of funds from the Champlain Local Health Integrated Network (CLHIN) and Ministry of Health and Long-Term Care, Community Health Branch for the Province of Ontario (MOHLTC). The net revenue is subject to refund to the CLHIN and MOHLTC.

Financial instruments

The Centre's financial assets and liabilities are initially recognized at fair value. All financial instruments, except for cash and cash equivalents, are subsequently measured at cost or amortized cost. Cash and cash equivalents are recognized at fair value.

Cash and cash equivalents

Cash and cash equivalents includes short-term investments in term deposits which are generally held for periods up to one year.

Capital assets, deferred grants and amortization

Capital assets are stated at acquisition cost. Grants and donations received specifically for the acquisition of capital assets are deferred. Amortization of both capital assets and deferred grants is provided, at the following annual rates, with one-half year amortization taken in the year of acquisition:

Computer equipment	- 33% straight line
Furniture and equipment	- 20% straight line
Leasehold improvements	- over length of lease
Telecommunication equipment	- 20% straight line
Automotive equipment	- 20% straight line

Contributed services

A large number of volunteers contribute a significant number of hours per year to assist the Centre in carrying out its service delivery activities. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

SOUTH-EAST OTTAWA COMMUNITY SERVICES
NOTES TO FINANCIAL STATEMENTS - Cont'd.
YEAR ENDED MARCH 31, 2018

3. FINANCIAL INSTRUMENTS

The Centre is exposed to various risks through its financial instruments. The following analysis provides a measure of the Centre's risk exposure and concentrations.

The Centre does not use derivative financial instruments to manage its risks.

The Centre's financial instruments are subject to the following risks, substantially unchanged from the prior year unless otherwise noted:

Credit risk

The Centre is exposed to credit risk resulting from the possibility that parties may default on their financial obligations. The Centre's maximum exposure to credit risk represents the sum of the carrying value of its cash and cash equivalents and its accounts receivable. The Centre's cash and cash equivalents are deposited with a Canadian chartered bank and as a result, management believes the risk of loss on this item to be remote. The Centre manages its credit risk by reviewing accounts receivable aging monthly and following up on outstanding amounts. Management believes that all accounts receivable at year end will be collected.

Liquidity risk

Liquidity risk is the risk that the Centre cannot meet a demand for cash or fund its obligations as they become due. The Centre meets its liquidity requirements by preparing and monitoring detailed forecasts of cash flow from operations, anticipated investing and financing activities and holding assets that can be readily converted into cash.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk, interest rate risk and other price risk.

i) *Currency risk*

Currency risk refers to the risk that the fair value of instruments or future cash flows associated with the instruments will fluctuate relative to the Canadian dollar due to changes in foreign exchange rates.

The Centre's financial instruments are all denominated in Canadian dollars and it transacts primarily in Canadian dollars. As a result, management does not believe it is exposed to significant currency risk.

ii) *Interest rate risk*

Interest rate risk refers to the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate due to changes in market interest rates.

The Centre is exposed to interest rate risk due to its investment in term deposits, however, this risk is not significant because it does not have any interest bearing liabilities.

iii) *Other price risk*

Other price risk refers to the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate because of the changes in market prices (other than those arising from currency risk or interest rate risk), whether those changes are caused by factors specific to the individual instrument or its issuer or factors affecting all similar instruments traded in the market.

The Centre is not exposed to other price risk as it does not have investments in publicly traded securities.

SOUTH-EAST OTTAWA COMMUNITY SERVICES
NOTES TO FINANCIAL STATEMENTS - Cont'd.
YEAR ENDED MARCH 31, 2018

4. ACCOUNTS RECEIVABLE

Accounts receivable consists of the following:

	<u>2018</u>	<u>2017</u>
Accounts receivable	\$ 100,171	\$ 103,357
HST receivable	67,165	71,722
Employee advances receivable	<u>2,370</u>	<u>3,081</u>
	<u>\$ 169,706</u>	<u>\$ 178,160</u>

5. CAPITAL ASSETS

Capital assets consist of the following:

	2018		2017	
	Cost	Accumulated amortization	Cost	Accumulated amortization
Leasehold improvements	\$ 912,169	\$ 912,169	\$ 912,169	\$ 912,169
Furniture and equipment	75,638	50,447	85,611	53,600
Computer equipment	240,893	189,384	407,269	312,818
Telecommunication equipment	<u>116,880</u>	<u>116,880</u>	<u>116,880</u>	<u>116,880</u>
	1,345,580	\$ 1,268,880	1,521,929	\$ 1,395,467
Accumulated amortization	<u>(1,268,880)</u>		<u>(1,395,467)</u>	
	<u>\$ 76,700</u>		<u>\$ 126,462</u>	

Deferred capital grants and donations related to capital assets consist of:

Balance, beginning of year	\$ 126,462
Less:	
Amortization of deferred contributions related to capital assets	<u>(49,762)</u>
Balance, end of year	<u>\$ 76,700</u>

6. REPAYABLE TO GOVERNMENT

	Balance, beginning of year	Transfer from deferred contributions	Increase due to operations (recovered)	Balance, end of year
Champlain Local Health Integration Network Health Centre				
2014-15	\$ 5,123	\$ -	\$ (5,123)	\$ -
2015-16	9,502	-	(9,502)	-
2016-17	13,570	-	-	13,570
2017-18	<u>-</u>	<u>-</u>	<u>13,595</u>	<u>13,595</u>
	<u>28,195</u>	<u>-</u>	<u>(1,030)</u>	<u>27,165</u>
Ministry of Health and Long-Term Care, Community Health Branch				
Midwifery				
2016-17	1,161,767	-	(1,161,767)	-
2017-18	<u>-</u>	<u>48,000</u>	<u>484,883</u>	<u>532,883</u>
	<u>1,161,767</u>	<u>48,000</u>	<u>(676,884)</u>	<u>532,883</u>
Ministry of Education				
2017-18	<u>-</u>	<u>-</u>	<u>63,897</u>	<u>63,897</u>
Total repayable to government	<u>\$ 1,189,962</u>	<u>\$ 48,000</u>	<u>\$ (614,017)</u>	<u>\$ 623,945</u>

SOUTH-EAST OTTAWA COMMUNITY SERVICES
NOTES TO FINANCIAL STATEMENTS - Cont'd.
YEAR ENDED MARCH 31, 2018

7. GRANTS AND CONTRIBUTIONS

	Deferred contributions, beginning of year	Funds received	Funds transferred to revenue	Transfers/ repayments during year	Deferred contributions, end of year
Government of Ontario					
Ministry of Health and Long Term Care, Ontario Midwifery Program (OMP)	\$ 566,001	\$ 16,984,310	\$(16,984,310)	\$ (48,000)	\$ 518,001
Champlain Local Health Integration network	-	7,350,768	(7,350,768)	-	-
Champlain Local Health Integration network Referred in - Jewish Family Services	-	45,876	(45,876)	-	-
Ministry of Education	-	440,798	(440,798)	-	-
Ministry of and Long-Term Care Transfer Payment Agency	-	128,725	(128,725)	-	-
Ministry of and Long-Term Care Health System Information	-	8,659	(8,659)	-	-
Ministry of and Long-Term Care Community Health Branch	33,721	-	-	-	33,721
Visioning for Change	-	2,652	-	-	2,652
	<u>599,722</u>	<u>24,961,788</u>	<u>(24,959,136)</u>	<u>(48,000)</u>	<u>554,374</u>
Government of Canada					
Canada Works Program	-	8,015	(8,015)	-	-
New Horizon's	4,805	144,740	(149,545)	22,137	22,137
	<u>4,805</u>	<u>152,755</u>	<u>(157,560)</u>	<u>22,137</u>	<u>22,137</u>
Municipal Government					
City of Ottawa	120,056	1,660,474	(1,716,853)	(9,261)	54,416
Other contributions					
Anglican Diocese of Ottawa	3,179	-	(2,273)	(906)	-
Baby Cupboard (Bloodroot Fund)	8,000	-	-	-	8,000
Children's Aid Society	-	8,757	(8,757)	-	-
Christmas Toy	1,443	10,640	(7,400)	-	4,683
Community Foundation of Ottawa-Carleton	44,326	38,000	(23,320)	-	59,006
CPNP Single Parents Foundation	-	13,375	(13,375)	-	-
Desjardins	17,247	-	(12,000)	-	5,247
Fundraising and donations	-	76,840	(76,840)	-	-
Green Shield	9,468	-	-	-	9,468
Harold Crabtree	6,000	-	-	-	6,000
Harry P. Ward Foundation	3,000	-	-	-	3,000
Interest	-	59,977	(59,977)	-	-
MBNA Canada	4,134	-	-	-	4,134
Miscellaneous revenues	-	97,018	(97,018)	-	-
Ontario Ministry of Health Promotion	4,937	-	-	-	4,937
Other - Better Beginnings, Better Futures	14,044	-	-	-	14,044
Ottawa-Carleton District School Board	22,073	47,665	(69,738)	-	-
Ottawa Community Support Coalition	34,914	37,607	(38,000)	-	34,521
Resource Development	38,090	35,583	(15,000)	-	58,673
United Way	26,065	69,119	(69,774)	-	25,410
	<u>236,920</u>	<u>494,581</u>	<u>(493,472)</u>	<u>(906)</u>	<u>237,123</u>
Non program related					
Family Medicines	57,555	16,231	-	-	73,786
Seniors	6,075	-	-	-	6,075
Ministry of Health and Long-Term Care	5,000	-	-	-	5,000
Dynamic Fund Foundation	1,000	-	-	-	1,000
Other funds	69,907	8,536	(61,318)	-	17,125
	<u>139,537</u>	<u>24,767</u>	<u>(61,318)</u>	<u>-</u>	<u>102,986</u>
	<u>\$ 1,101,040</u>	<u>\$ 27,294,365</u>	<u>\$(27,388,339)</u>	<u>\$ (36,030)</u>	<u>\$ 971,036</u>

SOUTH-EAST OTTAWA COMMUNITY SERVICES

NOTES TO FINANCIAL STATEMENTS - Cont'd.

YEAR ENDED MARCH 31, 2018

8. COMMITMENTS

The Centre leases space at 1355 Bank Street until March 31, 2019 at a base annual rent of \$278,475, plus estimated operating cost and realty tax apportionments of \$342,280 annually.

The Centre has also entered into a lease for equipment with Xerox expiring May 15, 2019.

Future annual lease payments for the next four years, excluding final adjustments for operating cost and realty tax apportionments are as follows:

2018-2019	\$ 627,954
2019-2020	<u>2,348</u>
	\$ <u>630,302</u>

9. EMPLOYEE BENEFIT PLANS

Most of the employees of the Centre are eligible to be members of the Healthcare of Ontario Pension Plan, which is a contributory defined benefit multi-employer pension plan. Employer contributions made to the Plan during the year by the Centre amounted to \$407,977 (2017 - \$383,796) and are included in salaries and benefits in the statement of operations and changes in fund balances. This was less than 0.01% of the Plan's total employer contributions. The Plan's December 31, 2017 financial statements indicate that the Plan is fully funded.

The Centre also contributes to a defined contribution group retirement savings plan held with London Life. Employer contributions made to the plan amounted to \$25,082 (2016 - \$27,250) and are included in salaries and benefits in the statement of operations and changes in fund balances.

10. COMPARATIVE FIGURES

Comparative figures have been reclassified where necessary to conform to the presentation adopted for the current year.

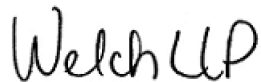
OTHER FINANCIAL INFORMATION
For
SOUTH-EAST OTTAWA COMMUNITY SERVICES
For year ended
MARCH 31, 2018

To the Directors of

SOUTH-EAST OTTAWA COMMUNITY SERVICES

We have completed our examination of the financial statements of South-East Ottawa Community Services for the year ended March 31, 2018 and have reported to the members thereon. The schedules attached, which reflects additional details not necessary to the fair presentation of the financial statements as a whole, have been drawn from the accounts for your information only.

Yours very truly,



Chartered Professional Accountants
Licensed Public Accountants

Ottawa, Ontario
June 28, 2018.

SOUTH-EAST OTTAWA COMMUNITY SERVICES
SCHEDULE OF OPERATIONS - BY PROGRAM
YEAR ENDED MARCH 31, 2018

	Board Administered Funds	Corporate	Intake Counselling	Community Development	Youth Programs	Community and Home Support	BBBF	EarlyON Centre	Midwifery Program	Health Centre	2018 Total	2017 Total
Revenue												
Grants and contributions												
Government of Ontario												
Ministry of Health and Long-Term Care, Community Health Branch	\$ 128,725	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,895,537	\$ 8,859	\$ 17,033,121	\$ 16,474,252
Ministry of Health and Long-Term Care, referred in Unison Health and Community Services	-	-	-	-	-	-	-	-	88,573	-	88,573	-
Champlain Local Health Integration Network	-	-	-	-	-	323,425	-	-	-	7,027,343	7,350,768	7,067,798
Champlain Local Health Integration Network referred in Jewish Family Services	-	-	-	-	-	-	-	-	-	45,876	45,876	43,925
Ministry of Education	-	-	-	-	-	-	440,798	-	-	-	440,798	587,731
Ontario Ministry of Health Promotions / Culture Tourism and Sport	-	-	-	-	-	-	-	-	-	-	-	11,572
	<u>128,725</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>323,425</u>	<u>440,798</u>	<u>-</u>	<u>16,895,537</u>	<u>7,082,078</u>	<u>24,959,136</u>	<u>24,185,278</u>
Federal Government												
Canada Works Program	-	-	-	-	8,015	-	-	-	-	-	8,015	7,824
New Horizon's	-	-	-	149,545	-	-	-	-	-	-	149,545	96,870
	<u>-</u>	<u>-</u>	<u>-</u>	<u>149,545</u>	<u>8,015</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>157,560</u>	<u>104,694</u>
Municipal Government												
City of Ottawa	-	387,634	188,429	883,479	30,426	114,800	-	112,085	-	-	1,716,853	1,610,249
Other grants and contributions												
United Way	-	-	-	-	34,242	35,532	-	-	-	-	69,774	89,829
Ottawa-Carleton District School Board	-	8,920	-	-	60,818	-	-	-	-	-	69,738	73,732
Ottawa Community Support Coalition	-	-	-	-	-	38,000	-	-	-	-	38,000	43,630
Community Foundation of Ottawa Carleton	-	-	-	20,000	-	-	3,320	-	-	-	23,320	14,035
CPNP Single Parents Foundation	-	-	-	-	-	-	8,730	4,645	-	-	13,375	13,284
Children's Aid Society	-	-	8,757	-	-	-	-	-	-	-	8,757	13,283
RBC	-	-	-	-	-	-	-	-	-	-	-	10,000
Desjardins	-	-	-	-	12,000	-	-	-	-	-	12,000	4,733
Anglican Diocese of Ottawa	-	-	-	-	2,273	-	-	-	-	-	2,273	1,058
	<u>-</u>	<u>8,920</u>	<u>8,757</u>	<u>20,000</u>	<u>97,333</u>	<u>73,532</u>	<u>12,050</u>	<u>4,645</u>	<u>-</u>	<u>-</u>	<u>237,237</u>	<u>263,584</u>
Other												
Interest	11,658	-	-	247	-	-	366	-	41,856	5,850	59,977	37,985
Donation	3,071	-	-	360	-	20,560	220	7,350	-	330	31,891	45,486
Fundraising events	-	-	-	-	-	52,349	-	-	-	-	52,349	46,952
Amortization of deferred grants	-	-	-	-	-	-	-	-	-	49,762	49,762	48,705
Miscellaneous revenue	123,683	-	12,532	2,000	2,064	10,307	585	-	-	22,165	173,336	189,246
Allocation of board administered funds	(265,782)	262,960	864	-	17	1,941	-	-	-	-	-	-
	<u>(127,370)</u>	<u>262,960</u>	<u>12,532</u>	<u>2,000</u>	<u>2,064</u>	<u>85,157</u>	<u>586</u>	<u>-</u>	<u>41,856</u>	<u>77,777</u>	<u>357,562</u>	<u>368,374</u>
Total revenue	<u>1,355</u>	<u>659,514</u>	<u>210,582</u>	<u>1,055,631</u>	<u>149,855</u>	<u>596,914</u>	<u>454,019</u>	<u>124,080</u>	<u>17,025,966</u>	<u>7,160,185</u>	<u>27,438,101</u>	<u>26,532,179</u>
Expenses												
Operational												
Salaries and benefits	-	-	190,852	550,541	133,492	384,386	308,736	85,751	-	4,058,662	5,712,420	5,554,618
Materials, supplies and services	-	29,340	19,730	380,748	15,559	56,100	75,562	34,059	-	1,738,582	2,349,680	2,316,828
Administrative												
Salaries and benefits	-	320,268	-	81,267	-	125,884	-	-	-	429,284	956,703	885,625
Materials, supplies and services	-	124,940	-	16,438	804	14,044	5,824	4,270	-	451,235	617,555	689,995
Occupancy	-	184,966	-	4,500	-	16,500	-	-	-	419,065	625,031	675,442
Midwifery program costs	-	-	-	-	-	-	-	-	16,541,083	-	16,541,083	15,045,467
Amortization of capital assets	-	-	-	-	-	-	-	-	-	49,762	49,762	48,705
Non-recurring	-	-	-	-	-	-	-	-	-	-	-	80,297
Total expenses	<u>-</u>	<u>659,514</u>	<u>210,582</u>	<u>1,033,494</u>	<u>149,855</u>	<u>596,914</u>	<u>390,122</u>	<u>124,080</u>	<u>16,541,083</u>	<u>7,146,590</u>	<u>26,852,234</u>	<u>25,296,977</u>
Net revenue before items below	1,355	-	-	22,137	-	-	63,897	-	484,883	13,595	585,867	1,235,202
Transfer to deferred contributions	-	-	-	(22,137)	-	-	-	-	48,000	-	25,863	(59,805)
Amount repayable to government	-	-	-	-	-	-	(63,897)	-	(532,883)	(13,595)	(610,375)	(1,175,337)
Net revenue	<u>\$ 1,355</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,355</u>	<u>\$ 60</u>

(See accompanying letter to directors dated June 28, 2018)

**SOUTH-EAST OTTAWA COMMUNITY SERVICES
SCHEDULE OF OPERATIONS - HEALTH CENTRE
YEAR ENDED MARCH 31, 2018**

	<u>Admin</u>	<u>Clinic</u>	<u>Health Promotion</u>	<u>Early Years</u>	<u>Counselling</u>	<u>Primary Care Outreach</u>	<u>Health Links</u>	<u>Walk in Counselling</u>	<u>Misc.</u>	<u>2018 Total</u>	<u>2017 Total</u>
REVENUE											
Grants											
Champlain Local Health Integration Network Ministry of Health and Long-Term Care, Community Health Branch	\$ 1,210,505	\$ 2,360,848	\$ 391,911	\$ 304,708	\$ 172,989	\$ 2,141,382	\$ 430,000	\$ -	\$ 15,000	\$ 7,027,343	\$ 6,820,549
Champlain Local Health Integration Network referred in Jewish Family Services	200	8,659	-	-	-	-	-	-	-	8,859	24,500
	-	-	-	-	-	-	-	45,876	-	45,876	43,925
	<u>1,210,705</u>	<u>2,369,507</u>	<u>391,911</u>	<u>304,708</u>	<u>172,989</u>	<u>2,141,382</u>	<u>430,000</u>	<u>45,876</u>	<u>15,000</u>	<u>7,082,078</u>	<u>6,888,974</u>
Other											
Interest Revenue	5,850	-	-	-	-	-	-	-	-	5,850	3,499
Donation	-	330	-	-	-	-	-	-	-	330	70
Amortization	49,762	-	-	-	-	-	-	-	-	49,762	47,812
Miscellaneous Revenue	-	22,165	-	-	-	-	-	-	-	22,165	16,278
	<u>1,266,317</u>	<u>2,392,002</u>	<u>391,911</u>	<u>304,708</u>	<u>172,989</u>	<u>2,141,382</u>	<u>430,000</u>	<u>45,876</u>	<u>15,000</u>	<u>7,160,185</u>	<u>6,956,633</u>
EXPENSES											
Operational											
Salaries and benefits	-	2,200,579	374,778	244,971	164,559	691,019	346,153	36,603	-	4,058,662	3,784,309
Materials, supplies and services	-	112,300	17,133	59,737	8,430	1,450,363	32,627	-	13,525	1,694,115	1,736,634
Administrative											
Salaries and benefits	429,284	-	-	-	-	-	-	-	-	429,284	403,154
Materials, supplies and services	400,657	78,672	-	-	-	-	7,100	9,273	-	495,702	452,904
Occupancy	386,614	451	-	-	-	-	32,000	-	-	419,065	437,953
Non-Recurring	-	-	-	-	-	-	-	-	-	-	80,297
Amortization	49,762	-	-	-	-	-	-	-	-	49,762	47,812
	<u>1,266,317</u>	<u>2,392,002</u>	<u>391,911</u>	<u>304,708</u>	<u>172,989</u>	<u>2,141,382</u>	<u>417,880</u>	<u>45,876</u>	<u>13,525</u>	<u>7,146,590</u>	<u>6,943,063</u>
NET REVENUE BEFORE ITEMS BELOW	-	-	-	-	-	-	12,120	-	1,475	13,595	13,570
AMOUNT REPAYABLE TO GOVERNMENT	-	-	-	-	-	-	(12,120)	-	(1,475)	(13,595)	(13,570)
NET REVENUE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

(See accompanying letter to directors dated June 28, 2018)